

DOUGHERTY COUNTY SADDLE CLUB, INC.

BYLAWS

Preamble

To encourage and stimulate love for horses, we unite to form The Dougherty County Saddle Club, Inc.

Article I

Section 1. The club shall be known as The Dougherty County Saddle Club, Inc.

Section 2. The headquarters of the club shall be at the location of the President, or as designated by two-thirds of the members present at the annual November meeting.

Article II

This non-profit organization is organized and is to be operated exclusively for recreational and/or educational purposes, and does not contemplate the distribution of gains, profit or dividends to the members thereof.

More specifically, the purpose for which this organization is formed includes the following:

- (a) To aid and encourage the breeding, exhibiting, and perpetuation of all breeds of horses. To coordinate the activities of all members of the club, breeders, owners and interested persons of all breeds of horses in the area. To promote and support all horse activities within the area. To publicize and promote educational programs and other activities in the interest of horses, horse owners, horse clubs, associations. To stimulate popular interest in horses and their care. To study the history and characteristics of horses and their breeding, genetics, and husbandry, and to collect, preserve and disseminate useful information concerning them. To support the activities of organizations and individuals in developing and maintaining the highest quality of horse. To coordinate, encourage, aid and conduct exhibits and shows for the purpose of advancing the qualities of horses and horsemanship.
- (b) To engage in any manner of business to raise monies for the purpose in paragraph (a) above.
- (c) To engage in all activities incidental to the above purpose.
- (d) To engage in any and all forms of business transactions or enterprises that a natural person might do, except as limited by law.
- (e) To own, hold, purchase, trade, sell, exchange and deal in, and otherwise dispose of, all kinds of real and personal property.
- (f) To receive donations, bequests, and devises of property, both real and personal.

(g) This organization may affiliate itself with other organizations or statewide scope in order to promote the purpose of the organization.

(h) This organization is one that does not contemplate any pecuniary gain or profit to the members thereof. No part or portion of the net receipts, earnings, or funds of this organization shall at any time insure to the benefit of any private member of this organization or other individual. This subsection shall not limit payment of services for maintenance of the properties or professional services which benefit all club members.

(i) No facilities of the Dougherty County Saddle Club may be used for profit or financial gain by any individual person, member or otherwise.

Article III

Membership

The qualification, duties, privileges, costs and other requirements of membership shall be as established from time to time by the Board of Directors.

Article IV

Officers

Section 1. The officers of the club shall be a president, vice president, secretary, parliamentarian, and treasurer. All officers must be members of the club in good standing.

Section 2. The officers shall serve for 12 month terms, from start of new business at first meeting of January of each year.

Section 3. The president, vice president, secretary, parliamentarian, and treasurer shall be elected at the annual November meeting each year preceding the official date for taking office.

Section 4. Duties of the President:

The president shall be the chief executive officer of the club and perform duties customary to the office, such as presiding over all meetings of the club and of the Board of Directors, and shall, with the treasurer, sign all contracts and obligations of the club, as authorized by the directors and general membership. He/she shall be ex-officio member of all committees. The president shall be empowered to appoint committees as needed and perform such other duties as may be assigned by the Board of Directors. The president shall be empowered to appoint a grievance committee as a means of settling an individual's complaint. The president can only serve two (2) consecutive terms.

Section 5. Duties of the Vice President:

The vice president, in the absence of the president, shall perform all said duties of the president; and shall be a member of all committees.

Section 6. Duties of the Secretary:

The secretary shall keep the minutes of all proceedings and record the same. He/she shall perform such duties of the office as may be required to include: maintain a current roster of all officers and of the membership, to include addresses and telephone numbers. Discharge any other secretarial duties as directed by the president and the Board of Directors. Maintain records and reports and correspondence for informing club membership.

Section 7. Duties of the Treasurer:

The treasurer shall receive all monies due the club, and disburse the same only on itemized demands and upon the order of the president and/or Board of Directors. He/she shall deposit in the name of the club in such bank or places of deposit as the Board of Directors shall designate and shall have the care and custody and be responsible for the funds of the club. All monies must be deposited within 48 hours of being received. He/she shall keep proper books of account, showing the disposition of all funds that may pass through his/her hands. He/she shall make available a full financial statement in writing covering the financial condition of the club at each meeting of the club, and make available to all board members a copy of this financial statement.

Section 8. Duties of the Parliamentarian:

The parliamentarian shall keep order at all meetings of the general membership, board of directors, and committees pursuant to Robert's Rules of Order.

Article V

Board of Directors

Section 1. The President, Vice President, Secretary, Parliamentarian, Treasurer, and the immediate past President shall serve ex officio as directors, along with 6 elected directors: 3 elected to a two-year term and 3 elected to a one-year term, and 3 to a two-year term every year thereafter. Directors will be elected at the annual November meeting.

Section 2. The directors shall have the general management of the affairs of the club. They shall assign duties to the officers and may authorize them to sign contracts and other obligations of the club with the approval of the general membership. All directors must be members of the club in good standing.

Section 3. There shall be a minimum of four directors meetings each year. The President may call Board meetings as necessary. Should a director miss three (3) consecutive meetings, resign, or become unable to serve, a vacancy will be declared by the president, and a successor will be appointed by the remaining board members.

Article VI

Committees

All committees will be appointed annually by the president with the approval of the Board of Directors. Terms to run at his/her pleasure, but not to exceed his/her term of office.

Article VII

Meetings

Section 1. Annual Meeting:

The Annual Meeting of the club shall be held during the month of November in each year on such day and at such time and place as designated by the Board of Directors. Written notice must be given to members at least one month prior to Annual Meeting. Cut off date for nominations will be at the October meeting.

Section 2. Order of Business:

The order of business at the annual meeting shall be as follows:

- (a) The invocation, qualifying of members present, and the presence of a quorum.
- (b) Reading of the minutes of last meeting.
- (c) Report of the treasurer.
- (d) Report of the Board of Directors and of special committees and the consideration of any resolution attached thereto.
- (e) Report of slate for officers and directors and the election of officers and directors.
- (f) Deferred business.
- (g) New business.
- (h) Adjournment.

Section 3. Meetings:

There shall be a regular meeting the second Monday of each month, except for December. The president shall have power to call a meeting of the Board of Directors of the club and/or membership at any time upon written notice and must call a meeting when requested in writing by three (3) directors or by two-thirds in number of the members of the club. Written notice of such meetings shall be given by the secretary at least two weeks prior to the meeting.

Section 4. Quorum:

At all meetings a quorum shall consist of a majority of members present.

Article VIII

Expenses

Section 1. Expenses incurred by the president, vice president, secretary, treasurer during the

conduct of the club business shall be paid by the club and limited to the following items:

- (a) Stationary
- (b) Stamps
- (c) Telephone
- (d) Telegrams
- (e) Cards
- (f) Anything approved by the club for its promotion

Section 2. Any club member shall be paid for necessary expenses for advancing the club in regular meetings as provided by the bylaws and approved by the club.

Article IX

Termination of Membership

Membership in the club shall be terminated for deliberate violation of the club rules and for conduct unbecoming a member, or for failure to meet requirement of Article III (membership) of Dougherty County Saddle Club.

Article X

Parliamentary Procedures and Rules Interpretation

Robert's Rules of Order shall be the parliamentary authority for all matters not covered by the bylaws.

Article X

Amendments

The Bylaws may be added to, altered or amended at any meeting of the members of the club by a vote of not less than two-thirds of the members present provided the proposed amendment shall have been given to all members of the club at one regular meeting and voting to take place at the subsequent meeting.

APPROVED _____
Title: President

DATE _____

APPROVED _____
Title: Secretary

DATE _____